

Keansburg Board of Education

PLEASE POST

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ISSUE DATE: JULY 27, 2011

NOTICE OF VACANCY

THE SUPERINTENDENT OF SCHOOLS INVITES APPLICATIONS FROM
QUALIFIED CANDIDATES FOR THE FOLLOWING:

TITLE: (1) Program Coordinator of the School Based Program's Family Friendly
Center Program grant - at Champions after school sites

SALARY: \$32 per hour for a total of 180 hours. Salary not to exceed \$5,760.
Position funded through the Department of Children and Families –
managed by the School Based Program grant

JOB DESCRIPTION:

Coordinate FFC after school programming for enrolled Champions program students
Schedule and coordinate the educational and enrichment programming
Assist in the execution of evening FFC parent / child enrichment events
Maintain monthly FFC calendar, staff schedule for distribution
Attend the NJSACC conference and provide staff in service
Work collaboratively with county program partners and 21st CCLC
Maintain ongoing communication with SBYSP Program Coordinator and building
administrators
Complete required FFC program narrative reports for NJ DCF

EXPERIENCE: Experience Preferred

CERTIFICATION: Any Instructional or Educational Services Certification

NOTE: To be considered, applications must be received no later than
August 2, 2011

APPLY TO: Gerald North, Superintendent of Schools
CC: Therese Hendrickson, SBYSP Coordinator

The Keansburg board of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, color, religion, national origin, ancestry, age, political affiliation, sex, armed forces liability, physical handicap, social or economic status.

This Board of Education is committed to Section 504 of the Rehabilitation Act of 1973.